

# AW. Corum Photography

## WEDDING CONTRACT AND INFORMATION SHEET

Bride's Name:		Groom's Name:	
Bride's Current or Permanent Address (Best Address):		Groom's Current or Permanent Address (Best Address):	
Bride's Home Phone:		Groom's Home Phone:	
Bride's Work Phone:		Groom's Work Phone:	
Mobile Phone:		Mobile Phone:	
E-mail Contacts:			
Other Point of Contact (Name, Relationship, Phone, E-mail, as applicable):			
Bride/Groom Address and Phone After Wedding (if different than above):			
Wedding Date	Photographer Start & End Time: (Start time normally, 1 hour before ceremony)	Ceremony Start Time:	Reception Start & End Time:
Wedding Location (complete address including zip code, please):		<b>Number of Wedding Party Members</b> Bride _____ Groom _____ Minister/Priest _____ Bridesmaids _____ Groomsmen _____ Ushers _____ Flower Girls _____ Ring Bearers _____ Total Wedding Party Members (added from above) _____ Approximate Number of Wedding Guests _____	
Reception Location (complete address, if not same as wedding):			
<b>Referral Source</b> – How did you hear about us? Check one and/or fill in name here: _____ Internet Search    Yellow Pages Ad    Other Wedding Service Provider    Previous Customer, Family or Friend			
<b>Package Chosen:</b> I    II    III    IV    V    VI			
<b>Other Options:</b> Bridal Portrait    Engagement Portrait    Wedding Negatives    Digital    B&W Film			

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Studio Representative: \_\_\_\_\_ Date: \_\_\_\_\_

<b>STUDIO USE ONLY</b>	
PL Version: _____	
Retainer Amount Received/Date: _____	
Balance Received/Date: _____	
<b>Additional Notes:</b>	
Credit Card Info: _____	
Rolls Film Used: _____ Digital Images Captured: _____ Actual Hours Worked: _____	
Roundtrip Mileage: _____	
Proof Delivery Date: _____ Number of Proofs Delivered: _____ Date Proofs Returned: _____	
Final Delivery: _____	

## ***AW. Corum Photography Wedding Photography Terms and Conditions***

- ❑ AW. Corum Photography staff are to be the exclusive photographers during the wedding ceremony and formal photo sessions following the ceremony. Other photography will be permitted only at the discretion of AW. Corum Photography (and is normally allowed without problem); however, any other individuals taking photographs must not interfere with the studio photography process. **Reception** photography is open to all family and friends of the wedding couple.
- ❑ Unpurchased portrait and wedding day negatives, as well as digitally captured images, remain the exclusive property of AW. Corum Photography. AW. Corum Photography reserves exclusive use of negatives and prints, including reproduction and copyright. AW. Corum Photography reserves the right to use all negatives and prints for display, publication, or other purposes.
- ❑ The studio reserves the right to remove any undesirable prints from deliverable previews (blink shots, blurred images, etc.)
- ❑ No unauthorized copies may be made of any prints or enlargements produced by AW. Corum Photography. This includes electronic scanning or otherwise copying those prints, both of which represent violations of existing copyright laws. These conditions do not apply when the wedding couple has purchased negatives or original digital files.
- ❑ Representatives of AW. Corum Photography will do their best to capture all agreed-upon wedding day moments. However; due to limits imposed by time and events of the wedding day AW. Corum Photography cannot be held liable for unintentional errors or omissions on the part of its photographers. The limit of liability of AW. Corum Photography is to monies already paid by the customer.
- ❑ Initial wedding retainers to reserve date and time are nonrefundable. If for any reason a wedding time and date are changed after submittal of the original retainer, the studio will do it's best to accommodate those changes; however, any such accommodations are based on the availability of the photographer for the new time and date. In the rare event of a wedding cancellation, the initially required wedding retainer cannot be refunded.
- ❑ The balance of the wedding package payment (or any negotiated expanded basic package) is due four weeks before the wedding day. Any additional balance (when applicable) is due upon delivery of the preview print album.
- ❑ As human error is always possible, it is the responsibility of the bride and groom to contact AW. Corum Photography during the week of the wedding to confirm wedding day plans and requirements.
- ❑ Unless otherwise specified, wedding day photographic coverage begins no later than one hour before the start of the ceremony.